

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 5 th October 2010		Reports required by 17 th September 2010	
Request for Scrutiny	The Director of City Development to provide a briefing note on the Local Development Framework including the Core Strategy and proposals for reviewing and updating SHLAA	At the last meeting the Board deferred a request for scrutiny from Parish Cllr George Hall on SHLAA . In the interim period, the Director of City Development was requested to prepare a briefing note as to the position with regard to the Local Development Framework including the Core Strategy and proposals for reviewing and updating SHLAA to include the process for engagement with Key Stakeholders including local communities.	RP
Grants to Voluntary Organisations	To consider a report from the Acting Director of City Development on grants to voluntary organisations.	This report was requested in July 2010 and the Chief Officer Libraries, Arts and Heritage will attend the Board meeting. <u>This item was deferred at the Board meeting in September due to pressure of business.</u>	B
Open Source Planning	To receive a report from the Acting Director of City Development on open source planning.	This report is not available because the Chief Planning Officer is waiting for Government guidance to be issued on this matter. <u>The Chief Planning Officer hoped to report on this at this meeting but is still waiting the announcement from the Government which was due on 17th September 2010. He has now deferred this to the November meeting.</u>	B

SCRUTINY BOARD (CITY DEVELOPMENT) – WORK PROGRAMME 2010/11 (LAST REVISED 20.09.2010)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Kirkgate Market	To consider and comment on a draft market strategy for Kirkgate Market	The Board considered undertaking an inquiry on this issue in July but were advised that Executive Board had asked to consider a report on this in October 2010 and this Board was invited to comment on the draft strategy in September 2010. The report was delayed and Executive Board were to consider this in November . <u><i>The Head of City Centre and Markets has advised that further surveying work is being undertaken and until this work is completed the report will be delayed further.</i></u> The Director of City Development and the Head of City Centre and Markets have been invited to attend the Board today to give a verbal update.	RP
Marketing Leeds Update	To receive an update on Marketing Leeds	Update report from Marketing Leeds and the role it plays in marketing Leeds nationally and internationally.	B
Recommendation Tracking	To monitor progress on meeting the recommendations agreed following an Inquiry into how planning applications are publicised & consultation undertaken.	This final inquiry report was approved in April 2010.	MSR
Strategic Plan and Business Plan Documents	All Scrutiny Boards to receive the Strategic and Business Plans priorities.	This is to review the proposals and priorities. <u><i>This has been deferred until further notice pending the outcome of the Government's spending review due to be announced on 20th October 2010</i></u>	RP

SCRUTINY BOARD (CITY DEVELOPMENT) – WORK PROGRAMME 2010/11 (LAST REVISED 20.09.2010)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Variances against Departmental Budget	To receive a monthly report on variances against departmental budget for 2010/11.	The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.	PM
Initial Report on Cemetery Maintenance	To receive a report from the Acting Director of City Development	To consider a report on this matter to determine whether to undertake a formal inquiry	B/RP
Meeting date: 2nd November 2010		Reports required by 15th October 2010	
West Yorkshire Local Transport Plan 2011 - 2026	To consider with Metro and the City Development department the West Yorkshire Local Transport Plan for 2011 - 2026.	The plan will set a 15 year strategy supported by a 3 year implementation plans for transport investment and improvement across West Yorkshire's 5 districts. It will form part of the local delivery of the Leeds City Region Transport Strategy.	RP
Variances against Departmental Budget	To receive a monthly report on variances against departmental budget for 2010/11.	The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.	PM
Guidance Booklet on Section 106 and 278 Agreements	To receive a guidance booklet from the Director of City Development	The Director of City Development was requested in September 2010 to provide a simple guide on the process and procedures for S106 and 278 Agreements operate to include how members are consulted and how funds are made available from these funding streams	B

SCRUTINY BOARD (CITY DEVELOPMENT) – WORK PROGRAMME 2010/11 (LAST REVISED 20.09.2010)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 7th December 2010		Reports required by 19th November 2010	
Quarterly Accountability Reports	To receive quarter 2 performance reports including questions to the Executive Board Member.	Regular quarterly performance reports.	PM
Vision, LSP and Business Plan priorities	All Scrutiny Boards to be engaged in the target setting process, linked to the LSP and Business Plan priorities.	Subject to new government LAA requirements not yet known.	RP
Variances against Departmental Budget	To receive a monthly report on variances against departmental budget for 2010/11.	The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.	PM
Welcome to Yorkshire	To hear a short presentation by Mr Gary Verity, Chief Executive of Welcome to Yorkshire on the work of his organisation And for Members to ask questions.	The Board in June 2010 agreed that the Chief Executive of Welcome to Yorkshire be invited to address the Board.	B
Meeting date: 11th January 2011		Reports required by 17th December 2010	
Vision, LSP and Business Plan priorities	Agree composite response to go to Executive Board.	This could be moved to the February Board meeting	RP

SCRUTINY BOARD (CITY DEVELOPMENT) – WORK PROGRAMME 2010/11 (LAST REVISED 20.09.2010)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Variances against Departmental Budget	To receive a monthly report on variances against departmental budget for 2010/11.	The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.	PM
Meeting date: 8th February 2011 Reports required by 21st January 2011			
Variances against Departmental Budget	To receive a monthly report on variances against departmental budget for 2010/11.	The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.	PM
Meeting date: 8th March 2011 Reports required by 18th February 2011			
Recommendation Tracking	To monitor progress on meeting the recommendations agreed following an Inquiry into how planning applications are publicised and consultation takes place		MSR
Quarterly Accountability Reports	To receive quarter 3 performance reports including questions to the Executive Board Member		PM
Variances against Departmental Budget	To receive a monthly report on variances against departmental budget for 2010/11.	The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.	PM

SCRUTINY BOARD (CITY DEVELOPMENT) – WORK PROGRAMME 2010/11 (LAST REVISED 20.09.2010)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 5th April 2011			Reports required by 18th March 2011
Draft Preliminary Flood Risk Assessment (PFRA)	<p>To consider a draft of the PFRA which is being developed in collaboration with the Environment Agency and Yorkshire Water</p> <p>The timescales to develop this draft are short and it may be necessary to take this draft to an additional Scrutiny Board meeting in May 2011.</p>	<p>The Environment Agency national guidance states “that Overview and Scrutiny Committees should be encouraged to carry out a review of the PFRA to ensure it meets the required quality and consistency standards prior to submission to the Environment Agency by 22nd June 2011”.</p>	DP/RP
Annual Report	<p>To consider the Board’s contributions to the annual report.</p>	<p>Required under the Council’s Constitution.</p>	
Variances against Departmental Budget	<p>To receive a monthly report on variances against departmental budget for 2010/11.</p>	<p>The Board agreed in July 2010 to receive a monthly report on variances against the departmental budget for the main vote heads.</p>	PM

Key:

CCFA / RFS –Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Issues Identified by this Board but not yet included in Work Programme

1. Transport Plan C in the event that funding for the trolley bus and other schemes for the city are scrapped
2. Report on Vision for Leeds /Bradford Airport – Public Transport including taxis / road/ rail links. Want to hear from Chief Executive of the Airport & Metro

Issues Identified by Previous Board but not Considered

- Leisure Centres and Vision for Sport /sport centre closures
- Suggested report updating members on work to improve signage in the station area and city centre and the Civic Trust proposals.
- Suggested report on review of libraries - new technology, opening hours, greater use of mobile libraries, building maintenance.
- Concerns expressed by Members as to the lack of publicity and promotion of "gems" in the city some privately owned (Wetherby racecourse, Harewood House) and the many events like concerts, Chapeltown Carnival, St George's Day.
- Review of the Environmental Policy and EMAS.